

### CONTRACT RELEASE: T-642(5)

**DATE:** JANUARY 02, 2025

**PRODUCT/SERVICE:** TRUCKS: PICKUPS AND LIGHT DUTY VEHICLES

**CONTRACT PERIOD:** VARIOUS SEE SPECIFIC VENDOR CONTRACT PERIODS BELOW

**EXTENSION OPTIONS:** VARIOUS SEE SPECIFIC VENDOR EXTENSION OPTIONS BELOW

**ACQUISITION MANAGEMENT SPECIALIST/BUYER (AMS):** PAUL THOMAS

**PHONE:** 651.201.2462    **E-MAIL:** [paul.thomas@state.mn.us](mailto:paul.thomas@state.mn.us)    **WEB SITE:** <https://mn.gov/admin/osp/>

**IMPORTANT NOTICE TO ORDERING ENTITIES:**

*After reviewing the price schedule, it is strongly encouraged that you contact the contractor directly to confirm order window start/cut-off dates and possible allocation information as it relates each make and model which you may be interested in. Please note that the manufacturers may make sudden and drastic changes to order cut-off dates, thus please be aware that an order placed later may not be accepted.*

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**ATTN: INFORMATION BELOW IS FOR CONTRACTS WHICH CONTAIN MODEL YEAR 2025 MEDIUM AND LIGHT DUTY PICKUP TRUCKS ONLY. SEE LINKED PRICE SCHEDULE TOWARD BOTTOM OF THIS CONTRACT RELEASE TO VIEW WHICH SPECIFIC VEHICLES ARE ON EACH CONTRACT.**

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## CHEVROLET

<u>CONTRACT VENDOR</u>	<u>CONTRACT NO.</u>	<u>TERMS</u>	<u>DELIVERY</u>
<b>Karl Chevrolet, Inc.</b> 1101 SE Oralabor Road Ankeny, IA 50021	<b>258521</b>	<b>NET 30</b>	<b>Contact Contractor</b>

**VENDOR NO.:** 0001010456    **CONTACT:** Jacob Madsen    **PHONE:** 515.645.3634  
**E-MAIL:** [j.madsen@karlchevrolet.com](mailto:j.madsen@karlchevrolet.com)

**Contract Period:** October 14, 2024, through September 30, 2025  
**Extension Options:** 48 Months

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## CHEVROLET

<u>CONTRACT VENDOR</u>	<u>CONTRACT NO.</u>	<u>TERMS</u>	<u>DELIVERY</u>
<b>Morrie's Forest Lake Chevrolet</b> 533 19 <sup>th</sup> Street SW Forest Lake, MN 55025	<b>258654</b>	<b>NET30</b>	<b>Contact Contractor</b>

**VENDOR NO.:** 0001138384    **CONTACT:** Peter Sprafka    **PHONE:** 651.312.1815  
**E-MAIL:** [peter.sprafka@morries.com](mailto:peter.sprafka@morries.com)

**Contract Period:** December 03, 2024, through September 30, 2025  
**Extension Options:** 48 Months

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## CHEVROLET

<u>CONTRACT VENDOR</u>	<u>CONTRACT NO.</u>	<u>TERMS</u>	<u>DELIVERY</u>
<b>Tres, Inc. d/b/a North Country Chevrolet GMC</b> 1502 E. Howard St Hibbing, MN 55746	<b>260413</b>	<b>NET 30</b>	<b>Contact Contractor</b>

**VENDOR NO.:** 0001077383    **CONTACT:** Bob O'hara    **PHONE:** 218.349.8955  
**E-MAIL:** [robertohara@northcountrychevroletgmc.com](mailto:robertohara@northcountrychevroletgmc.com)

**Contract Period:** December 02, 2024, through November 30, 2025  
**Extension Options:** 48 Months

# RAM

**CONTRACT VENDOR**

**CONTRACT NO.**

**TERMS**

**DELIVERY**

**DODGE OF BURNSVILLE**  
12101 35W South  
Burnsville, MN 55337

**169667**

**NET 30**

**Contact Contractor**

**VENDOR NO.:** 0000201283

**CONTACT:** Todd Prissel

**PHONE:** 952.767.2702

**E-MAIL:** [tprissel@dodgeofburnsville.com](mailto:tprissel@dodgeofburnsville.com)

**Contract Period:** December 06, 2019, through February 28, 2025.

**Extension Options:** 0 Months

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# FORD

**CONTRACT VENDOR**

**CONTRACT NO.**

**TERMS**

**DELIVERY**

**Boyer Ford Truck**  
2425 NE Broadway  
MPLS, MN 55143

**258168 and 259179**

**NET 30**

**Contact Contractor**

**VENDOR NO.:** 0000204689

**CONTACT:** Bailey Krebsbach

**PHONE:** 612.378.6370

**E-MAIL:** [bkrebsbach@boyertrucks.com](mailto:bkrebsbach@boyertrucks.com)

**258168 Contract Period:** October 8, 2024, through September 30, 2025

**259179 Contract Period:** November 25, 2024, through October 31, 2025

**Extension Options:** 48 Months

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# FORD

**CONTRACT VENDOR**

**CONTRACT NO(s).**

**TERMS**

**DELIVERY**

**Midway Ford**  
2777 North Snelling Ave.  
Roseville, MN 55113

**258169 and 259180**

**NET 30**

**Contact Contractor**

**VENDOR NO.:** 0000193445

**CONTACT:** Travis Swanson

**PHONE:** 651.343.5212

**E-MAIL:** [tswanson@rosevillemidwayford.com](mailto:tswanson@rosevillemidwayford.com)

**258169 Contract Period:** October 7, 2024, through September 30, 2025

**259180 Contract Period:** October 30, 2024, through October 31, 2025

**Extension Options:** 48 Months



**CONTRACT VENDOR**

**CONTRACT NO.**

**TERMS**

**DELIVERY**

Tres, Inc. d/b/a North Country  
Chevrolet GMC  
1502 E. Howard St  
Hibbing, MN 55746

258628

NET30

Contact Contractor

**VENDOR NO.:** 0001077383

**CONTACT:** Bob O'hara

**PHONE:** 218.349.8955

**E-MAIL:** [robertohara@northcountrychevroletgmc.com](mailto:robertohara@northcountrychevroletgmc.com)

**Contract Period:** October 16, 2024, through September 30, 2025

**Extension Options:** 48 Months



**CONTRACT VENDOR**

**CONTRACT NO.**

**TERMS**

**DELIVERY**

Karl GMC of Marshalltown  
1000 N 3<sup>rd</sup> Ave.  
Marshalltown, IA 50158

258623

NET30

Contact Contractor

**VENDOR NO.:** 0001184524

**CONTACT:** Jacob Madsen

**PHONE:** 515.645.3634

**E-MAIL:** [j.madsen@karlchevrolet.com](mailto:j.madsen@karlchevrolet.com)

**Contract Period:** January 02, 2025, through September 30, 2025

**Extension Options:** 48 Months

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**CONTRACT USERS.** This Contract is available to the following entities as indicated by the checked boxes below:

- State Agencies
- Cooperative Purchasing Venture (CPV) members

**IMPORTANT NOTICE TO CONTRACT USERS**

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**VEHICLE CERTIFICATION FORM REQUIREMENTS.**

Pursuant to Minn. Stat. § 16C.137, subd 1., agencies must complete a "Vehicle Certification Form" when an agency desires to purchase a vehicle within vehicle types 2-4 of the vehicle preference and prior to issuing an order from this Contract. Minn. Stat. § 16C.137, subd. 1, requires State agencies to ensure that all new, purchased, on-road vehicles conform with the vehicle preference order established in Minn. Stat. § 16C.137, subd. 1. When making the purchase, the agency should consider the legal, technical, and economic feasibility of the purchase, as well as the specific needs and finances of the agency.

Vehicle Preference Order:

Consistent with Minn. Stat. § 16C.137, subd. 1, when purchasing a new, on-road vehicle for the use by an agency, the commissioner or the agency must purchase the vehicle according to the following vehicle preference order:

1. An electric vehicle
2. A hybrid electric vehicle\*
3. A vehicle capable of being powered by cleaner fuels\*
4. A vehicle powered by gasoline or diesel fuel\*

**The commissioner or the agency may only reject a vehicle type that is higher on the vehicle preference order if:**

- The vehicle type is incapable of carrying out the purpose for which it is purchased, or
- The total life-cycle cost of ownership of a more preferred vehicle type is more than ten percent higher than the total life-cycle cost of ownership of the next vehicle type in the vehicle preference order.

\*State agencies that desire to purchase a vehicle that falls within vehicle types 2-4 of the in the vehicle preference order must submit this form and receive an exemption, granted by both Fleet Services and the Office of State Procurement of the Department of Administration, prior to making the purchase.

Exclusions:

Emergency, off-road, and law enforcement vehicles are excluded from Minn. Stat. § 16C.137, subd. 1. Completing this form for purchases of emergency, off-road, or law enforcement vehicles is not necessary.

You may download a copy of the Vehicle Certification Form [here](#) after logging in with your username and password. Search for *Vehicle Certification Form* under Category: Reporting Forms.

**NEW VEHICLE ORDERS, OR CHANGE ORDERS, MUST BE CONFIRMED IN WRITING BY THE PURCHASER. VERBAL ORDERS MAY NOT BE PROCESSED BY THE CONTRACT VENDOR.** Both the purchaser and the Contract Vendor must initial the final order form before it is submitted to the manufacturer's order bank for processing. Any change orders issued must be confirmed in writing. If there are multiple orders for the identical vehicle, the Contract Vendor may submit one common detailed order confirmation to the purchaser to be initialed. This document may be used for both order entry to the manufacturer and to accompany the delivery of the vehicle.

**STATE AGENCY CONTRACT USE.** This Contract must be used by State agencies unless a specific exception is granted in writing by the AMS listed above.

**STATE AGENCY ORDERING INSTRUCTIONS.** Orders are to be placed directly with the Contract Vendor. State agencies should use a Contract release order (CRO) or a blanket purchase order (BPC). The person ordering should include his or her name and phone number. Orders may be submitted via fax.

**CONTRACT FEEDBACK.** If these commodities or service can be better structured to help you with your business needs, let us know. We solicit your comments and suggestions to improve all of our contracts so that they may better serve your business needs. If you have a need for which no contract currently exists, or you would like to be able to use an existing state contract that is not available to your entity, whether a state agency or CPV), please contact us. If you have specific comments or suggestions about an individual contract you can submit those via the [Contract Feedback Form](#).

## HOW TO USE THIS MASTER CONTRACT

### **Step 1: Request a Quote**

Request a quote from one of the Contract Vendors listed on this Contract Release. **You should not request a quote from a Contract Vendor whose contract is not fully executed or on a contract that is expired.**

**Note: Vendors are awarded contract per vehicle(s) under each manufacture and not per manufacturer dealership.**

**At a minimum the quote must include:**

1. Contract vendor's name.
2. Name of contract vendor's representative providing the quote.
3. Date of quote.
4. State Contract Release T-642(5) and Contract number.
5. Detailed description of the Contract product(s) or item(s) being provided. Individual price, quantity and the agreed upon ARO.
6. When applicable, additional options added to the vehicle must be verified for price accuracy with its associated option price page provided in the price schedule.
7. Detailed description of the products that will be order and the title of the person accepted the order. Price per product ordered and state the agreed upon ARO per order.
8. Total price for all products/items quoted.
9. Expiration date of quote.

### **Step 2: The Ordering Entity is to verify the quote to confirm contract pricing and that the After Receipt of Order (ARO), offered meets the business need.**

**The following information explains the methods for calculating and/or confirming the contract prices.**

1. Review and locate vehicle of choice on the provided price schedule below. The pricing offered must match or be lower than that detailed on Total Delivered base price column.
2. The vendor column will be highlighted as the same color as to their price column.
3. Click on the specific assigned vehicle link for vehicle options. The pricing offered must match or be lower than that detailed on option pages.

Only accept contract vendor quotes that provide itemized contract pricing (lump sum price quotes must be rejected and revised by the contract vendor to show itemized State contract pricing).

Prior to accepting an order and/or issuing an invoice, inspect the products received to ensure they match both the terms and pricing of the contract.

Contact the AMS/Buyer detailed on the first page of this Contract Release to report any pricing discrepancies or for assistance in confirming/calculating contract pricing.

**Step 3: Establish a Purchase Order.**

Once the ordering plan has been approved, a purchase order (PO) must be issued before any products are shipped by the Contract Vendor.

Purchase orders should have a clear and concise description field of vehicle and all options ordered.

State agencies issuing purchase orders should use a Contract Release Order (CRO) or a Blanket Purchase Order (BPC).

**Step 4: Paying the final Invoice**

Before issuing payment on an invoice, the Ordering Entity must ensure that the vehicle matches both the terms, Total Delivered price, and option pricing on the contract. Only accept invoices from Contract Vendors that itemized contract products and delivery charges as stated in the Special Terms. Lump sum prices must be rejected and reworked by the Contract Vendor to show itemized State contract pricing. The invoice must include enough detail for the Ordering Entity to verify that the Vehicle and all Options were delivered on the invoice have been provided.

**END OF HOW TO USE THIS MASTER CONTRACT INSTRUCTIONS**

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**NOTE: If utilizing Contract: 169667; contact the AMS/Buyer listed above for scope, special terms, conditions, and information pertaining to this Contract.**

**Accepting Orders.**

The Contractor must accept all orders at their principal place of business “principal place of business” is defined to include: Dealership property and fleet offices, so long as both facilities are owned, rented, or leased by the same party; and Fleet offices operated out of the residence of dealership employee. Contractors with dealership property and a separate fleet office must specify which facility will receive orders.

**Strict Compliance with Specifications.**

The contractor acknowledges and agrees that any vehicle quoted, proposed, or delivered under the Contract, must (1) conform to the manufacturer’s specifications; and (2) if requested by the Ordering Entity, will be equipped with OEM optional equipment as specified by the Ordering Entity. All vehicles and equipment comply with the State and federal regulations in effect at the date the vehicle is manufactured. Any unit delivered that fails to meet these requirements must be replaced or brought up to specification by the Contractor at no additional expense to the Ordering Entity.

**Quote Process.**

The Contractor must respond to an Ordering Entity’s request for quote with a written quote per the terms of the Contract within three (3) business days of receipt. The Contractor must include the following on any quote issued: The anticipated lead time for delivery to the Ordering Entity, and The contract pricing must be itemized, with the Total Delivered Cost for the base vehicle plus itemized options with contract unit pricing, and The Total Cost with all options, and Most current manufacturer order cutoff date. Any final quote provided to the Ordering Entity, if requested by the Ordering Entity, must include a dealer’s printout, dealer order receipt acknowledgement, or equivalent, for each model requested, detailing how the vehicle is equipped. All prices quoted must be at the contract price or lower. If there is any inaccurate information in the print-out, the Contractor may make corrections to the print-out in ink. All such corrections must be initialed and dated by the Contractor prior to submitting the print-out with the quote.

**Order Processing.**

The Contractor must submit any order received from an Ordering Entity to the Manufacturer’s Order Bank, with options selected, within three (3) business days of receipt of the order or before the Manufacturer’s Order Bank closes, whichever occurs first. All purchase order numbers, or equivalent must be entered into the Manufacturer’s Order Bank to allow an Ordering Entity to monitor the order. The Manufacturer’s Order Bank must reference the

Ordering Entity's complete (non-truncated) purchase order number or equivalent. The Contractor must confirm submission in a writing sent to the Ordering Entity within three (3) business after receipt of order. This written confirmation must include the estimated delivery date of the equipment. Lead times that exceed those provided to the Ordering Entity must be communicated to the Order Entity in writing. If requested by the Ordering Entity or AMS/Buyer, the Contractor must provide documentary evidence of lead time changes that are due to the manufacturer's actions or inaction. Failure to provide such documentation within five (5) business days of the request is grounds for the Ordering Entity to consider the Contractor in Default. New vehicle orders, or change orders, must be confirmed in writing by the Ordering Entity. The Contractor shall not process any verbal order. Upon written request from the Ordering Entity, if there are multiple orders for the identical vehicle, including all options, the Contractor shall submit one common detailed order confirmation. Upon written request from the AMS/Buyer or the Ordering Entity, the Contractor must furnish a copy of Ordering Entity's purchase order or equivalent ordering document, a copy of all quotes issued, and any subsequent modifications to either document. All requested documentation must be provided within three (3) business days of the request.

**Pre-Delivery, Delivery and Service for all Vehicles.**

Prior to delivery, the Contractor must complete the Pre-Delivery Inspection (PDI), or the Contractor must certify that the PDI has been performed. All Make-Ready work must be completed by the Contractor, or as approved in writing by the Ordering Entity. If an Ordering Entity determines that any Make-Ready work is incomplete, the Ordering Entity may: Decline acceptance of the vehicle; or If the Make-Ready work is not covered by warranty, the work may be done by the Ordering Entity in the field, and the cost to complete the work will be billed back to the Contractor. The total cost to complete the Make-Ready work will be determined by the Ordering Entity. Warranty work will be fulfilled per the OEM's terms. The PDI may only be completed by personnel authorized by the OEM unless an exception is granted in writing by the Ordering Entity. A subcontracted PDI will only be allowed in instances where the vehicle is being drop-shipped directly to a vehicle outfitter and the Ordering Entity has authorized such exception to delivery in writing. The Manufacturer Statement of Origin (MSO) must be delivered with the vehicle unless otherwise instructed in writing by the Ordering Entity. The Ordering Entity shown on the MSO must be the same as the bill-to address on the purchase order for purposes of licensing and recall notices, unless otherwise as instructed by the Ordering Entity in writing. The Contractor must deliver the vehicle to the Order Entity within ten (10) business days of the vehicle's arrival to the Contractor, unless otherwise approved in writing by the Ordering Entity. The Ordering Entity may request after final inspection, and if mutually agreed to in writing, the Contractor will hold the new vehicles for the Ordering Entity up to thirty (30) calendar days. The Order Entity and the Contractor should execute additional terms defining responsibilities in the event the Contractor is authorized to hold new vehicles after inspection. The Contractor may not charge additional costs for delivery within the State of Minnesota or title outside of what is explicitly allowed under the terms of the Contract or applicable law.

**Name Plates.**

Dealer nameplates, decals, etc., denoting the selling dealer must not be affixed in any manner to any new model vehicle delivered to the Ordering Entity.

**Inspection and Final Acceptance.**

The Contractor must notify the Ordering Entity at least three (3) business days before delivery to the Ordering Entity. If requested in writing by the Ordering Entity or the AMS/Buyer, the Contractor must include the VIN with this notification. A copy of the Window Sticker and confirmation of any dealer installed option must be delivered with the vehicle. All equipment furnished is subject to inspection and final acceptance by the Ordering Entity, or written designee, after delivery. The Ordering Entity or its written designee, will inspect the vehicle within five (5) business days after date of delivery for damage, and to check workmanship, specifications, and compliance with the Contract. If the Ordering Entity or its written designee determine that the vehicle did not pass the inspection and notifies the Contractor with its findings related to the inspection within five (5) business days of delivery, the vehicle is not accepted. If such notification is not sent by the Ordering Entity or its written designee within five (5) business days of delivery, the vehicle will be considered accepted by the Ordering Entity. A failed inspection is subject to re-inspection at the sole discretion of the Ordering Entity.



**Payment.**

Payment and any interest imposed on the Ordering Entity shall be governed by Minn. Stat. § 16A.124.

**Vehicle Licensing.**

If requested by the Ordering Entity in writing, the Contractor is responsible for licensing, registration, and transfer of title to the Ordering Entity. All applicable costs shall be billed at the current rates published by the Minnesota Department of Public Safety. If the Ordering Entity requests that the Contractor process the required paperwork for licensing, registration, and title transfer, the cost to process the paperwork must be mutually agreed to in writing by the Ordering Entity and the Contractor before such paperwork is started. The mutually agreed cost must be detailed as a separate line item on the quote, purchase order, and invoice. As provided in Minn. Stat. § 168.092, Subds. 1 and 2: The motor vehicle registrar may issue a permit to a person purchasing a new or used motor vehicle in this State for the purpose of allowing the Ordering Entity a reasonable time to register the vehicle and pay fees and taxes due on the transfer. The permit is valid for a period of 21 calendar days. The permit must be in a form as the registrar may determine and, whenever practicable, must be posted upon the left side of the inside rear window of the vehicle. Each permit is valid only for the vehicle for which it is issued. The registrar may issue a quantity of permits to licensed dealers. When issuing a permit, the dealer shall complete the permit in the manner prescribed by the department. One copy of the permit shall be retained in sequential order in the dealer's files. The Contractor is required to process any purchase order in which the vehicle is to be titled in the State of Minnesota. Vehicles requiring title in any other State may be accepted by the Contractor.

**Vehicle Registration with the Manufacturer.**

The Contractor shall communicate all recall notices affecting any vehicles or equipment purchased under this contract to the Ordering Entity. The Contractor must provide the manufacturer with the final Ordering Entity's name and address by either VIN or fleet identification number (FIN). If the Ordering Entity is required to secure its FIN from the manufacturer, the Contractor will ensure that the final required information has been submitted to the manufacturer.

**Optional Equipment.**

Any optional equipment or equipment packages that are available from the manufacturer for the type of vehicle offered that are similar Items covered by other State contracts, the State agency may choose which contract to purchase from. The State reserves the right to add optional equipment to the Contract through a duly executed amendment to the Contract. If "aftermarket" accessories or other vehicle related items that are not listed as line item within the contract are requested by the Ordering Entity, the total dollar amount must be per the dollar limits detailed in the Miscellaneous Items clause detailed herein. If an option is available from the OEM, it must be installed by the OEM. Dealer installed options are only allowed if the option is not available from the OEM, unless otherwise approved in writing by the Ordering Entity. The Contractor must utilize OEM options and OEM equipment packages in a manner that provides the lowest delivered cost to the Ordering Entity.

**Customer Service.**

The Contractor must have at least one dedicated assigned staff person (Contractor Liaison) to manage the Contract and be the key contact person for any customer service-related requirements which includes, but is not limited to: customer questions, assistance with vehicle order specifications, expediting, invoicing, etc. The Contractor Liaison must be available by phone, fax, or e-mail (preferable), during normal business hours, 8:00 a.m. to 4:30 p.m., CT, Monday through Friday. The Contractor must respond to all customer inquiries in writing (when requested by the customer) within 72 hours.

**Order Cutoff Dates.**

The Contractor must notify the AMS/Buyer of the manufacturer's cut-off dates on equipment under Contract within three (3) business days after receipt of notice from of the manufacturer. Notification may be sent either via an e-mail to the AMS/Buyer listed in the Solicitation/Event, or through a website available to government agencies with order cut-off dates. The Contractor must provide the website address and instructions for use.

**Ordering Entity Order Forms.**

All purchase orders issued by State Agencies will be on a State of Minnesota purchase order form, showing the "ship-to" and "bill-to" addresses. The Contractor must require an Ordering Entity that is not a State Agency to provide a confirming signed purchase order (or equivalent), showing the "ship-to" and "bill-to" addresses prior to entering the final order with the manufacturer. All orders made under this Contract must be in writing via a purchase order or equivalent document. The Contractor shall not accept orders through any other means, including via phone.

**Technical Specifications.**

Base unit make and models will be included with the Price Schedule for vehicles being requested. The Contractor is solely responsible for only offering equipment and options that meets the specifications of the base unit (with automatic transmission) and offering all available options from the manufacturer.

**Equipment Warranty.**

The manufacturer's standard warranty service is applicable. The State will not accept any Contractor warranty programs. A copy of the warranty must be provided upon request to the Ordering Entity or the AMS/Buyer. Unless otherwise agreed to in writing by the Ordering Entity and the Contractor, the manufacturer's standard warranty service shall commence at time of acceptance by the Ordering Entity, or at the time of delivery for drop shipments.

**Billing/Invoicing.**

The Contractor must submit separate invoices (one original) for each vehicle to the "bill-to" address as shown on the purchase order or equivalent. Invoices must be submitted after final acceptance of the vehicle by the Ordering Entity. The invoice must include, but is not limited to, the following information:

1. The manufacturer's production model number with the base vehicle contract price
2. VIN
3. All options purchased with itemized contract pricing along with the manufacturer's ordering code (if applicable).

**Miscellaneous Items.**

An item may be required by an Ordering Entity that is not offered by the manufacturer or included as a Dealer Installed Option. Such miscellaneous items may be purchased on the vehicle purchase order, so long as the total cost of the additional items do not exceed \$5,000.00 for each individual purchase order. Parts and accessories sourced under this clause must be directly related to a specific item(s) included on the Contract. If the Ordering Entity requires a lower threshold for competitive solicitations other than \$5,000.00, the Ordering Entity must follow their competitive solicitation requirements.

**Contract Pricing.**

In General. Prices listed take into consideration all inherent costs of providing the requested goods and services. The Contractor agrees to pay any and all fees, including, but not limited to: duties, custom fees, permits, brokerage fees, licenses and registrations, government taxes, overhead, profit, parking permits, proper disposal of materials, insurance payments. The State will not pay any additional charges beyond the price(s) listed, unless otherwise provided for by law or expressly allowed by the Contract. Prices listed within Exhibit D are maximum prices. These maximum prices shall remain firm for the initial term of the Contract. The Price List may not include any additional terms or conditions. A unit price and a total for the quantity must be stated for each item quoted. Prices must be quoted in United States currency. Any increase to Contract pricing requires a duly executed amendment to this Contract. Contractor may provide lower pricing at its discretion without requiring a duly executed amendment to the Contract.

**Installation Services.**

The Contractor must not charge a separate fee for an installation or mounting service. The price for equipment, attachments, or options includes all installation and mounting costs.

**Transportation.**

All prices must be FOB Destination, prepaid and allowed (with freight included in the price), to the ordering entity's receiving dock or warehouse, or as otherwise instructed on the purchase order by the ordering entity. The Contractor is NOT allowed to invoice for freight costs when shipping to any location within the State of Minnesota. In those situations, in which the "deliver-to" address has no receiving dock or agents, the Contractor must be able to deliver to the person specified on the purchase order. If the Ordering Entity desires the vehicle to be delivered to a location outside of Minnesota, the Ordering Entity and the Contractor will mutually agree on any additional cost and the method of transportation that location.

Pricing offered must include at least one-quarter tank of fuel at time of delivery to the Ordering Entity. No Price Increases will be allowed during the initial term of the Contract, unless allowed through a duly executed amendment to the contract.

**Other.**

The price offered for any vehicle must include all "standard" features offered by the manufacturer with the inclusion of an automatic transmission if the manufacturer does not offer as standard. The response is to include a dealer's print-out, dealer order receipt acknowledgement or equivalent, for each make and model offered.

Once a total delivered price is contracted, the contract price will not increase until amended. Price increases or decreases, deductions, special promotions, incentives, holdback, or other price considerations between the manufacturer and the dealer/Contractor will not impact the contract pricing absent a duly executed amendment. Options will be charged at the option sheet attached and incorporated into the contract. If the option sheet details more than one price level, the lowest price option listed on the attached price sheet shall be charged by the Contractor. The Contractor must utilize the OEM options and the OEM equipment packages in a manner that provides the lowest delivered cost to the Ordering Entity.

Upon written agreement of the Contractor, the State or the Ordering Entity may accept lower costs including rebates or additional discounts in relation to specific orders at any time, which shall not require a duly executed amendment to the contract.

Do not calculate taxes into the cost of the vehicle being offered. Taxes will be calculated and invoiced, if applicable, as a separate line item on the invoice. Prices offered are not include Federal Excise Tax as the State is exempt. The State will furnish a Federal Excise Tax exemption certificate upon request. The Contractor should verify federal exemption with CPV members at the time the order is placed.

**Revisions**

01/02/2025	Contract 258623 executed. Certain Model Year 2025 GMC Sierra 2500s and 3500s as identified within the linked price schedule below.
12/03/2024	Contract 258654 executed. Certain Model Year 2025 Chevrolet Silverado 1500s, 2500s, 3500s as identified within the linked price schedule below.
12/02/2024	Contract 260413 executed. Certain Model Year 2025 Chevrolet Silverado EVs as identified within the linked price schedule below. Contract 169667 extended through February 28, 2025.
11/25/2024	Contract 259179 executed. Certain Model Year 2025 Ford F-450s as identified within the linked price schedule below.
10/31/2024	Contract 259180 executed. Certain Model Year 2025 Ford F-250s, F-350s, and F-450s as identified within the linked price schedule below.
10/16/2024	Contract 258628 executed. Certain Model Year 2025 GMC Sierra 1500s as identified within the linked price schedule below.
10/14/2024	Contract 258521 executed. Certain Model Year 2025 Chevrolet Silverado 1500s, 2500s, 3500s as identified within the linked price schedule below.
10/8/2024	Contract 258168 executed. Certain Model Year 2025 Ford F-150 Lightnings as identified within the linked price schedule below.
10/7/2024	Contract 258169 executed. Certain Model Year 2025 Ford F-150s as identified within the linked price schedule below.

**IMPORTANT NOTE**

**PRICING DETAILED IS FOR THE BASE VEHICLE (WITH AUTOMATIC TRANSMISSION) INCLUDING ALL STANDARD VEHICLE OPTIONS/ITEMS AVAILABLE FROM THE MANUFACTURER. ANY/ALL OTHER DESIRED CONTRACTED OPTIONS MUST BE ADDED BY THE PURCHASER AT THE TIME OF ORDER.**

**Click on the Price Schedule link below to view Contract Pricing for the Base Vehicle. For each row, additional contracted options other than what comes standard with the Base Vehicle are available to view by clicking on the State ID# in the first column.**

**[Click Here to View Price Schedule](#)**

**THE PURCHASER IS STRONGLY ENCOURAGED TO VERIFY VEHICLE SPECIFICATIONS/OPTIONS WITH THE CONTRACTOR PRIOR TO EXECUTING THE ORDER.**

## MANUFACTURER BUILD OUT DATES (Click on link below)

[Vehicle Build-out and Start-up Dates | Element Fleet](#)

\*Build-Out dates are subject to change. Contact the Contractor for confirmation.

**GM NOTICE:** The Up-fitter (AUX) Switches will be shipped loose and supporting components are NOT a GM Warranty or PDI covered labor cost. The installation of the switches/components are intended to be performed by the up-fitter as a part of the overall vehicle upfit and the labor cost associated with that installation be covered in the up-fitter's estimate to its customer. Installation, when performed by a GM dealer, the labor charges associated with that install are the responsibility of the customer/vehicle purchaser.