

# Admin Minnesota

Office of State Procurement

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Persons with a hearing or speech disability can contact us through the Minnesota Relay Service by dialing 711 or 1.800.627.3529.

## CONTRACT RELEASE: T-765(5)

**DATE:** SEPTEMBER 30, 2024

**PRODUCT/SERVICE:** TRUCK BODY COMPONENTS AND CUSTOM BODIES

**CONTRACT PERIOD:** September 1, 2024, THROUGH, August 31, 2025

**EXTENSION OPTIONS:** Up to 48 Months

**ACQUISITION MANAGEMENT SPECIALIST /BUYER (AMS):** Matt Figgins

**PHONE:** 651.201.2444

**E-MAIL:** [Matthew.Figgins@state.mn.us](mailto:Matthew.Figgins@state.mn.us)

**WEB SITE:** <https://mn.gov/admin/osp/>

**CONTRACT VENDOR**

**CONTRACT NO.**

**TERMS**

**DELIVERY**

**ABM Equipment, LLC**

**224090**

**NET 30**

**Given at time of order**

333 2nd Street NE  
Hopkins, MN 55343-8379  
**VENDOR NO: 0001087143**

[Sample Quote](#)  
[Sample Invoice](#)  
[ABM Price File](#)

Rick Loosbrock  
**OFFICE:** 952.938.5451 | **MOBILE:** 612.590.4788  
**EMAIL:** [rickl@abmequip.com](mailto:rickl@abmequip.com)

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**Altec Industries, Inc**

**257434**

**NET 30**

**Given at time of order**

1255 Port Terminal Rd  
Duluth, MN 55802  
**VENDOR NO: 0000251635**

[Sample Quote](#)  
[Sample Invoice](#)  
[Altec Price File](#)

Ryan Scharnott  
**PHONE:** 218.931.1422  
**EMAIL:** [Ryan.Scharnott@Altec.com](mailto:Ryan.Scharnott@Altec.com)

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**Aspen Aerials, Inc.**

**257445**

**NET 30**

**Given at time of order**

4303 West 1st Street  
Duluth MN 55807  
**VENDOR NO: 0000219015**

[Sample Quote](#)  
[Sample Invoice](#)  
[Aspen Aerials Price File](#)

Greg DeBilzan  
**PHONE:** 612.414.9841  
**EMAIL:** [gregdebilzan@Aspenaerials.com](mailto:gregdebilzan@Aspenaerials.com)

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CONTRACT VENDOR	CONTRACT NO.	TERMS	DELIVERY
<b>Aspen Equipment</b> 9150 Pillsbury Ave. S Bloomington, MN 55420 <b>VENDOR NO: 0001142284</b>  Mitch Buzzo <b>OFFICE:</b> 952.656.7133   <b>MOBILE:</b> 612.719.9765 <b>EMAIL:</b> <a href="mailto:Mitchell.Buzzo@mgxequipment.com">Mitchell.Buzzo@mgxequipment.com</a>	<b>229754</b>	<b>NET 30</b>	<b>Given at time of order</b>  <a href="#">Sample Quote</a> <a href="#">Sample Invoice</a> <a href="#">Aspen Equipment Price File</a>
<b>Bert's Truck Equipment, Inc.</b> Berts Truck Equipment of Moorhead 3804 Highway 75 North PO Box 336 Moorhead MN 56561-0336 <b>VENDOR NO: 221519</b>  Jim McLaughlin POSITION TITLE <b>PHONE:</b> 218.233.8681 <b>EMAIL:</b> <a href="mailto:jimmc@bertsonline.com">jimmc@bertsonline.com</a>	<b>257441</b>	<b>NET 30</b>	<b>Given at time of order</b>  <a href="#">Sample Quote</a> <a href="#">Sample Invoice</a> <a href="#">Bert's Price File</a>
<b>Crysteel Truck Equipment, Inc.</b> Crysteel Truck Equipment Inc. 1130 73rd ave NE Fridley MN 55432 <b>VENDOR NO: 0000210054</b>  Josh Taylor <b>PHONE:</b> 763.235.5478 <b>EMAIL:</b> <a href="mailto:jtaylor@crysteeltruck.com">jtaylor@crysteeltruck.com</a>	<b>257450</b>	<b>NET 30</b>	<b>Given at time of order</b>  <a href="#">Sample Quote</a> <a href="#">Sample Invoice</a> <a href="#">Crysteel Price File</a>
<b>TRUCK BODIES &amp; EQUIP INTL INC</b> <b>dba J-Craft</b> 52182 Ember Rd PO Box 178 Lake Crystal, MN 56055 <b>VENDOR NO: 000209815</b>  Brandon Oachs <b>PHONE:</b> 507.726.4360 <b>EMAIL:</b> <a href="mailto:boachs@tbei.com">boachs@tbei.com</a>	<b>224100</b>	<b>NET 30</b>	<b>90-120 Days ARO</b>  <a href="#">Sample Quote</a> <a href="#">Sample Invoice</a> <a href="#">TBEI Price File</a>

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CONTRACT VENDOR	CONTRACT NO.	TERMS	DELIVERY
Iron Valley Equipment	257420	NET 30	Given at time of order

601 Franklin Ave NE  
St. Cloud MN, 56304  
VENDOR NO: 0001082761

[Sample Quote](#)  
[Sample Invoice](#)  
[Iron Valley Price File](#)

Adele Perkins  
PHONE: 320.281.3335  
EMAIL: [Adele@IronValleyEquipment.com](mailto:Adele@IronValleyEquipment.com)

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Monroe Towmaster, LLC dba Towmaster	257425	NET 30	Given at time of order
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61381 US Hwy 12  
Litchfield MN, 55355  
VENDOR NO: 0000979614

[Sample Quote](#)  
[Sample Invoice](#)  
[Towmaster Price File](#)

Tim Erickson  
PHONE: 320.593.4551  
EMAIL: [tim.erickson@aebi-schmidt.com](mailto:tim.erickson@aebi-schmidt.com)

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North Central Bus & Equipment	257438	NET 30	30 DAYS
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25112 22nd Ave  
St. Cloud MN, 56301  
VENDOR NO: 0000234132

[Sample Quote](#)  
[Sample Invoice](#)  
[North Central Price File](#)

Scott Perreault  
PHONE: 320.251.7252 ext. 219  
EMAIL: [Scottp@northcentralinc.com](mailto:Scottp@northcentralinc.com)

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Renegade Truck Equipment, Inc.	257422	1% in 10, NET 30	Given at time of order
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415 Jay Ave SE  
Richmond MN, 56368  
VENDOR NO: 0001055703

[Sample Quote](#)  
[Sample Invoice](#)  
[Renegade Price File](#)

Kate Lemke  
PHONE: 320-597-5600  
EMAIL: [Kate@renegadetruckequipment.com](mailto:Kate@renegadetruckequipment.com)

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Stonebrooke Equipment Inc Dba Surefitters	257449	NET 30	30 DAYS
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15100 Business Parkway  
Rosemount MN, 55068  
VENDOR NO: 0000213532

[Sample Quote](#)  
[Sample Invoice](#)  
[Surefitters Price File](#)

Loren Holman  
PHONE: 952.224.4440  
EMAIL: [loren.holman@surefitters.com](mailto:loren.holman@surefitters.com)

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CONTRACT VENDOR	CONTRACT NO.	TERMS	DELIVERY
Twin Star Equipment & MFG	257421	NET 30	Given at time of order

1950 202nd Street E  
Clearwater MN 55320  
VENDOR NO: 1017896

[Sample Quote](#)  
[Sample Invoice](#)  
[Twin Star Price File](#)

Adam Jarvinen  
PHONE: 320.558.2800  
EMAIL: [ajarvinen@twinstartruck.com](mailto:ajarvinen@twinstartruck.com)

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**CONTRACT USERS.** This Contract is available to the following entities as indicated by the checked boxes below

- State agencies
- Cooperative Purchasing Venture (CPV) members
- Limited to the following entities only \_\_\_\_\_

**STATE AGENCY CONTRACT USE.** This Contract must be used by State agencies unless a specific exception is granted in writing by the AMS listed above.

**STATE AGENCY ORDERING INSTRUCTIONS.** Orders are to be placed directly with the Contract Vendor. State agencies should use a Contract release order (CRO) or a blanket purchase order (BPC). The person ordering should include his or her name and phone number. Orders may be submitted via fax.

**CONTRACT FEEDBACK.** If these commodities or service can be better structured to help you with your business needs, let us know. We solicit your comments and suggestions to improve all of our contracts so that they may better serve your business needs. If you have a need for which no contract currently exists, or you would like to be able to use an existing state contract that is not available to your entity, whether a state agency or CPV, please contact us. If you have specific comments or suggestions about an individual contract you can submit those via the [Contract Feedback Form](#).

**SERVICES.**

**SERVICE CERTIFICATION FORM REQUIREMENTS.**

Pursuant to Minn. Stat. § 16C.09, agencies must complete a "Service Contract Certification Form" prior to issuing an order for services offered from this Contract.

**SPECIAL TERMS AND CONDITIONS**

**SCOPE.** The purpose of this contract is to provide Truck Body Components and Custom Bodies, Contract Release T-765(5), which may be purchased by State Agencies and Cooperative Purchasing Venture (CPV) members on an as needed basis.

**EQUIPMENT TRAINING.**

The cost of the equipment must include training to the Customer that includes, but is not limited to, equipment operating instructions, mounting, removal, operating and safety instructions. If requested by the State, the Contractor will provide the training before the purchase of equipment will be considered complete. No additional training fees may be charged to the Customer.

**EQUIPMENT SALES LITERATURE.**

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Upon request by a State Agency or CPV member, the Contractor must provide equipment sales literature at no cost to the requestor. Equipment sales literature should include items such as, but not limited to, product information, product functionality, and operation instructions.

#### **MISCELLANEOUS ITEMS.**

State agencies may purchase incidental miscellaneous parts, accessories and labor that is directly related to a specific item(s) included on the Contract. The total cost for these miscellaneous items may not exceed \$5,000.00 for an individual purchase order. If the Customer's entity requires a lower threshold for competitive bidding other than \$5,000.00, they must follow their local entity's requirements. Any purchase order must be issued to the Contractor.

#### **TAXES.**

Do not add sales tax to the prices being offered. State Agencies hold a Direct Payment Authorization Letter which is used to pay applicable taxes directly to the Department of Revenue. Contractors may go to <http://www.revenue.state.mn.us> to learn about the applicable sales tax (search "Fact Sheet 142").

**PRICES.** Prices are firm through the initial period of the contract. After that period, prices may increase once a year. Price increases are not effective until they are approved by the AMS. **NOTE:** At no time should the ordering entity pay more than the Contract price. Agencies must contact the AMS immediately and fill out a [Vendor Performance Report](#) if there is a discrepancy between the price on the invoice and the Contract price.

#### **FREIGHT/SHIPPING TERMS**

All prices must be FOB Destination, prepaid and added (with freight allowed as a separate line item), to the ordering entity's receiving dock or warehouse, or as otherwise instructed on the purchase order by the ordering entity. In those situations in which the "deliver-to" address has no receiving dock or agents, the Contractor must be able to deliver to the person specified on the purchase order. The ordering entity may use the Contractor for delivery, may pick up the equipment, or may contract with another entity for delivery.

Freight under this contract is Price per Loaded Mile. Price per Loaded Mile is the delivery charge per loaded mile from the delivery starting point (city, state, and zip code) to the ordering entity's delivery point. Freight must be included on the quote, and the amount invoiced may not exceed the amount quoted for freight unless the ordering entity agrees otherwise in writing. The State will not accept a flat, fixed price for shipping. If the Price per Loaded Mile is "No Charge" or "\$0.00," or that field on the Price Schedule is blank, delivery is included in the product cost. Mileage distance will be determined using an industry-standard product.

#### **VERIFYING THE CONTRACT PRICES.**

**The following information explains the method(s) for calculating and/or confirming the contract prices.**

**Price Lists:** Contact the Contractor to confirm the equipment brand, model and build specifications to satisfy your operational requirements. The Contractor shall confirm the equipment brand, model, and build specifications to the customer. Contracts were executed with a fix prices and hourly rates. All prices can be found on the Minnesota Department of Transportation Maintenance Contracts (link below).

[MnDOT Equipment Contracts](#)

**Only accept contract vendor quotes that provide itemized contract pricing (lump sum price quotes must be rejected and reworked by the Contract Vendor to show itemized State contract pricing).**

**Prior to accepting an order and/or issuing payment on an invoice, inspect the goods and/or deliverables to ensure they match both the terms and pricing of the contract.**

Contact the AMS/Buyer detailed herein to report any pricing discrepancies or for assistance in confirming/calculating contract pricing.

#### **UNSPSC Codes**

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25101601	Truck Body Components and Custom Bodies
78181508	Heavy Truck Maintenance
25174800	NO-TAX

**REVISIONS.**

**9/06/2024** Contract# 224090, 224100 & 229754 were extended to 8/31/2025